

Features Checklist

LMS Features	Built-in feature in LMS
Hosting & Support	
Software as a Service (SaaS)/hosted delivery model	Yes
LMS Training to manage in-house	Yes
Security Capabilities	
Password management	Yes
Single-sign-on through corporate intranet	Yes
Configurable security settings (password characteristics)	Yes
Automated system to help users who have forgotten passwords	Yes
Platform, Domains, Workflow & Interface	
Multilingual feature	Yes
Integrated LCMS functionality	Yes
Documents repository	Yes
Integration with virtual meeting tools such as LiveMeeting or WebEx	Require Customization
Multiple domains	Require Customization
Support for mobile devices	Yes
Support Tin Can Api	Yes
Classroom training approval by Manager	Yes
Login as User	Yes
Ability for user to select time zone	Yes
User Management	
Configurable permissions/roles	Yes
Create, change and view user accounts	Yes
Create custom fields in user profiles	Yes
Ability to create (or batch upload) new users	Yes
Set/change user status (i.e. active/inactive/deleted)	Yes
Ability to automatically assign users to courses based on role	Yes
Ability to create and manage user groups	Yes
Sign-up request management	Yes
Enroll users in courses (individual, groups/batch)	Yes
Badges on completion of certain trainings	Yes

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Learning Content Creation & Management	
e-Learning	Yes
SCORM 2004 compliant	Yes
SCORM 1.2 compliant	Yes
AICC compliant	Yes
Built-in Glossary tool	Yes
Ability to add additional resources to any course	Yes
ILT/Classroom training	Yes
Learner can self-register for learning offerings	Yes
ILT Registration with manager approval	Yes
ILT Registration confirmation via email	Yes
ILT Manage a registration request queue (approve/deny)	Yes
Learner can unregister from all learning offerings	Yes
Learner can self-enroll for ILT classes	Yes
Learner can unregister from instructor-led training	Yes
Ability to set no. of seats for a classroom training	Yes
Waitlist functionality (i.e. for a "full" ILT class)	Yes
Automatic waitlist functionality (user at top of waitlist is automatically enrolled when a space opens up)	Yes
Assessments/Quizzes	Yes
Tests and surveys development tool	Yes
Set how many times a test can be attempted	Yes
Select duration of test or make it unlimited	Yes
Tests can be auto-graded by system	Yes
Ability to remove or replace tests in a course	Yes
Ability to copy existing tests for easy creation/editing	Yes
Activate/De-activate courses	Yes
Manage grade book by marking any course as complete or incomplete and designate a grade	Yes
Ability to set prerequisites for courses	Yes
Ability to create custom course certificates with unique code	Yes
Review/print a completion certificate	Yes
Courses can be grouped into curriculum	Yes
Assign learning activities (single or bundle) to specific users defined by specific user attributes	Yes
Automatically assign courses using profile and group criteria.	Yes

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Set auto-reminder email for assigned users regarding due date for course completion	Yes
Ability to set passing scores for training	Yes
Ability to automatically complete a course based on passing course	Yes
Creation of Feedback forms	Yes
Repository for resources such as PDF, PowerPoint, Spreadsheets, etc. for users to access.	Yes
Catalog Features	
Search functionality for Users, courses, classes, discussion forums	Yes
Catalog calendar to easily find and enroll in classes	Yes
Course catalog can be filtered	Yes
Reporting Capabilities	
Real-time customized reporting	Require Customization
Reports can be scheduled and emailed to any valid email address	Require Customization
Ability to export report data	Yes
Coursewise / Userwise training report	Yes
Communication & Collaboration	
Automated reminder notices via email	Yes
Mass distribute communication to learners	Yes
Edit and manage content of notification message	Yes
Ability to turn on or off notification events	Yes
Web-based calendaring and scheduling (integration with Outlook)	Yes
Ability to send emails to user's email address listed in their profile	Yes
Integration of social networking (like Facebook, LinkedIn or Twitter)?	Require Customization
Discussion forums	Yes
Chat rooms	Yes
Blogs	Yes